



Deutscher Bundestag

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## **Interparliamentary Conference on Stability, Economic Coordination and Governance in the European Union from 11 to 13 October 2020**

### **Technical information**

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#### **Conference venue**

German Bundestag, Reichstag Building, Platz der Republik 1, 11011 Berlin

Please note that no parking spaces are available in the area around the Reichstag Building.

#### **Registration**

The German Bundestag has set up an online registration system for all conferences taking place in the framework of the Parliamentary Dimension of Germany's Presidency of the Council of the EU.

Please register by **28 September 2020** via the following link using the password that was sent via e-mail:

[https://www.lyyti.fi/reg/IPC\\_SWKS/en](https://www.lyyti.fi/reg/IPC_SWKS/en)

In view of the COVID-19 pandemic and the associated space restrictions, it would be appreciated if the number of delegation members be limited accordingly.

#### **Note regarding the COVID-19 pandemic**

Your health is important to us. We will therefore be taking a number of precautions to minimise the risk of infection, and we will inform you about them in good time before the conference. If it is not possible to meet in person as a result of the pandemic situation, it is possible that the inter-parliamentary meeting will be held as a video conference. We will inform you of this three to four weeks before the conference.

#### **Conference hotels**

Participants are asked to book their own rooms in one of the following conference hotels. Please use the reservation links below and the booking code IPC/SWKS 2020.

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**Leonardo Hotel Berlin Mitte \*\*\*\*** Bertolt-Brecht Platz 4 in 10117 Berlin

**80 Comfort rooms**      **Single occupancy: €105 / double occupancy: €115, incl. breakfast**  
Reservation              Booking link: <https://www.leonardo-hotels.de/>  
Tel.: +49 30 688 322 422  
Email: reservations.berlin@leonardo-hotels.com  
Cancellation              Free until five days before arrival, then 90% cancellation fee  
Website                    <https://www.leonardo-hotels.de/>

**IntercityHotel Berlin Hauptbahnhof \*\*\*\*** Katharina-Paulus-Straße 5 in 10557 Berlin

**80 Standard rooms**      **Single occupancy: €109 / double occupancy: €129 incl. breakfast**  
Reservation              Tel.: +49 30 288-755830  
Email: reservations.berlin-hauptbahnhof@intercityhotel.com  
Cancellation              Free until 14 days before arrival, then 90% cancellation fee  
Website                    <https://www.intercityhotel.com/>

**Steigenberger Hotel am Kanzleramt \*\*\*\*\*** Ella-Trebe-Straße 5 in 10557 Berlin

**100 Superior rooms**      **Single occupancy: €159 / double occupancy: €179, incl. breakfast**  
Reservation              Booking link: <https://www.steigenberger.com/reservierung>  
Tel.: +49 30 740 743990  
Email: reservations.kanzleramt-berlin@steigenberger.com  
Cancellation              Free until 14 days before arrival, then 90% cancellation fee  
Website                    <https://www.steigenberger.com/>

Welcome desks will be set up in the conference hotels on Sunday, 11 October 2020, from 12.00 to 18.00, to issue conference bags and badges. Participants who arrive later will receive conference bags and badges at the venue.

Please note that for security reasons only hand luggage can be taken into the Reichstag Building.

**Cruise on the River Spree**



On Sunday, 11 October, we will offer the opportunity to take part in a cruise on the River Spree, starting at 18.00 and lasting around 1.5 hours. You will be picked up at your hotel at around 17.15. As the number of places available is limited, please let us know during the accreditation process whether you wish to take part in the cruise. Registrations will be taken into account according to the date of receipt.

**Conference badges**

For security reasons, all participants are required to wear their conference badges openly during the entire conference. In the event that you lose your badge, please contact the conference organisers without delay.

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## Colour code for the conference badges

 Head of delegation	 Observer, guest
 Delegation member	 Media representative
 Delegation staff member	 Interpreter, translator
 Keynote speaker	 Security
 Diplomatic corps	 Organisational Task Force, technical support

## Transfers

Buses will be on standby to take participants from the conference hotels to the German Bundestag and to the evening event. After the end of the conference on 13 October 2020, buses will be available to take participants to the conference hotels and to Berlin's airports.

## Languages

During the conference, simultaneous interpretation will be provided in German, English and French. If you would like to be accompanied by your own interpreters, please send an email to [secg2020@bundestag.de](mailto:secg2020@bundestag.de).

## Conference documents

The conference documents will also be made available on the [www.parleu2020.de](http://www.parleu2020.de) website.

## Livestream

The video conference will be broadcast live on the [www.parleu2020.de](http://www.parleu2020.de) website and will subsequently be made available on the parleu2020de YouTube channel.

## Privacy notice

By registering as a conference participant, you agree to the transfer of the non-exclusive, unlimited right of use of your speech and/or your statements, along with any photos and videos taken during the conference, to the Federal Republic of Germany, represented by the German Bundestag. In particular, this includes the transferable right to copy, disseminate, send, reproduce and make available publically, and use these in any form currently known or as yet unknown, including in edited form.

## Special requirements

If you would like vegan or vegetarian meals or if you have any food intolerances of which we should be aware, please indicate this during the accreditation process. Please also notify us if you have reduced mobility and require support while you are in Berlin.

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### **Smoking**

At the conference venue, smoking is only permitted outdoors and on the terraces.

### **Contact details**

Overall coordination: Niccolo Nerdinger and Francesca Axmann

Delegation secretariat: Jan Schlichting and Simone Heise

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