

**SECRETARIES OF
DELEGATIONS**

220 SD 04 E
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NATO Parliamentary Assembly

MINUTES

of the meeting of the Secretaries of Delegations
Palazzo del Casinó – Lido, Venice, Italy

Friday 12 November 2004

ATTENDANCE LIST

Chairpersons

Alessandra Lai (Senate)
Mario di Napoli (Chamber of Deputies)

Deputy Secretary General

David Hobbs

Deputy for Policy Co-ordination to the Secretary General

Andrea Cellino

Head, Conference Service

Gill Rawling

Secretaries of the Delegations

Albania	Pranvera Xhelo
Armenia	Zabela Ghazaryan
Austria	Lukas Mussi
Azerbaijan	Rahim Akhundov
Belgium	Frans Van Melkebeke
Bulgaria	Borislav Penchev
Canada	Denis Robert
Croatia	Lavoslav Torti (<i>absent</i>)
Czech Republic	Jiri Krbec (Senate) (<i>absent</i>)
	Olga Bendikova (Chamber of Deputies) (<i>absent</i>)
Denmark	Morten Roland Hansen (<i>absent</i>)
Estonia	Tanja Espe
European Parliament	Javier Fernandez Fernandez
Finland	Antti-Juha Pelttari
France	Frédéric Taillet (National Assembly)
France	Etienne Sallenave (Senate)
Georgia	Archil Osidze
Germany	Annemarie Bürsch (Bundesrat)
Germany	Rainer Büscher (Bundestag)
Greece	Roxani Xeplati
Hungary	Károly Tüzes
Iceland	Andri Lúthersson (<i>absent</i>)
Latvia	Sandra Paura (<i>absent</i>)
Lithuania	Snieguole Ziukaite (<i>absent</i>)
Luxembourg	Isabelle Barra
Netherlands	Leo van Waasbergen
Norway	Allon Groth (<i>absent</i>)
Poland	Mikolaj Karlowski
Portugal	Luísa Pinto Basto
Romania	Irina Bojin (House Of Deputies) (<i>absent</i>)
	Ioan Ilie (Senate)
Russian Federation	Oleg Melnikov (Duma) (<i>absent</i>)
	Viacheslav Kolotvin (Federation Council)
Serbia and Montenegro	Radoslav Bulut (<i>absent</i>)
Slovakia	Iva Stenová
Slovenia	Tamara Gruden-Pecan
Spain	Mercedes Araújo
Sweden	Asa Ekwall
Switzerland	Pierre-Yves Breuleux

the former Yugoslav Republic of Macedonia*	Lidija Karakamcheva
Turkey	Cazibe Yapici
Ukraine	Ihor Mysyk (<i>absent</i>)
United Kingdom	Tracey Garratty
United States	Susan Olson (House of Representatives)
	Julia Hart (Senate) (<i>absent</i>)

Accompanying the delegations

Canada	Wolfgang Koerner
	Elizabeth Rody
France	Sylvie Bizzozzero (National Assembly)
Germany	Andrea Bou-Said (Bundestag)
	Waltraud Anna Weiland (Bundestag)
	Katalina Zador (Bundestag)
Greece	Vassiliki Ioannidou
Poland	Andrzej Januszewski
	Kamil Mikliszanski
Romania	Mihai Ciompec
Slovenia	Katja Mihelj Nagode
	Lucija Sila
Spain	Mariano Daranas
	Araceli Quintano
Ukraine	Volodymyr Rozputenko

Italian Secretariat

Micaela Berretti (Senate)
 Roberta d'Addio (Senate)
 Elena di Pancrazio (Senate)
 Stefania Perozzi (Chamber of Deputies)
 Cristina di Pietro (Chamber of Deputies)
 Paola Talevi (Senate)

International Secretariat

Eva Antunano
 Isabelle Arcis
 Sébastien Botella
 Helen Cadwallender
 Roberta Calorio
 Salima Chebrek
 Paul Cook
 Alex Dowling
 Leslie Fields
 Filippo Gamba
 Valérie Geffroy
 Dominique Gins
 Dwight Griswold
 Christine Heffinck
 Mike Hennessy
 Helena Hradilova
 Priscilla Hungerford
 Andrew Kennon
 Raphaëlle Mathey
 Richard Ménard
 Susan Millar
 Jacqueline Pforr
 Ruxandra Popa

* Turkey and the United States recognize the Republic of Macedonia with its constitutional name

Jan Reuther
Gabriel Reyes
Steffen Sachs
Christine Salmon
Zachary Selden
Svitlana Svyetova
Debbie Van Der Merwe
Claire Watkins
Catherine Zekas

Minute Writers

Steven Mark
Chris Shaw

1. Opening of the proceedings

The meeting opened at 1.25 pm with Alessandra Lai, Secretary of the Italian Senate delegation and Mario di Napoli, Secretary of the Italian Chamber of Deputies delegation, in the Chair.

Alessandra Lai and Mario Di Napoli, welcomed colleagues to Venice.

David Hobbs (Deputy Secretary General, NATO PA) welcomed delegation secretaries, thanked the Italian hosts and apologized for the late start.

Gill Rawling (NATO PA) introduced the new secretaries of delegations: from Bulgaria, Borislav Penchev, from Finland, Antti-Juha Pelttari, from the French National Assembly, Frédéric Taillet, from Georgia, Archil Osidze, from the German Bundestag, Rainer Büscher, and from Spain, Mercedes Araujo. She also introduced Zabela Ghazaryan (Armenia) and Javier Fernandez Fernandez (European Parliament), who were replacing permanent delegation secretaries for this Session. She introduced new members of the permanent staff: Helena Hradilova, who had joined the Conference Service and Valerie Geffroy, Coordinator of the Defence and Security Committee and Science and Technology Committee.

2. Adoption of the Draft Agenda [196 SD 04 E]

The draft Agenda [196 SD 04 E] was adopted.

3. Adoption of the Minutes of the meeting of the Secretaries of Delegations held in Bratislava on Friday 28 May 2004 [93 SD 04 E]

The Minutes [93 SD 04 E] were adopted.

4. Questions concerning the current session [handbook]

Micaela Berretti (IT) gave delegation secretaries details of the social programme for the session, the programme for accompanying persons and information concerning the return transfer to the airport.

Roberta d'Addio (IT) informed the meeting of the transport and security arrangements in place for the Session.

David Hobbs (NATO PA) said the order of the day would not be published for the Joint Meeting of the NATO PA and the North Atlantic Council (NAC) because the precise format was still uncertain. There would be two welcome addresses, followed by remarks by the Secretary General of NATO and from the Norwegian Foreign Minister. Questions asked by delegations would be grouped on thematic lines. After a response from a NAC member there would be an opportunity for follow-up questions. The meeting would end at 12 noon.

He said that the Plenary Session on Tuesday would be opened by the President and there would be a speech by the Speaker of the Italian Senate, SACEUR, and the Deputy Secretary General of NATO regarding the Istanbul Co-operation Initiative. It was expected that there would be a contested election for the Assembly Vice-Presidencies. Nominations had to be tabled in the Sittings Office by 3 p.m. on Sunday.

Alessandra Lai (IT) said that the Italian Foreign Minister was unable to be present at the Plenary and would be replaced by his Deputy.

5. Consideration of the Draft Agenda of the Standing Committee meeting [205 SC 04 E]

There were no questions on this item.

6. Preparation of the meeting of the Standing Committee in Reykjavík, Iceland, from 1 to 3 April 2005

Gill Rawling (NATO PA) reported that there was nothing to add to information already given other than to stress again that those intending to participate in the excursion on Sunday 3 April should plan to leave on Monday 4 April and that information on hotels would be circulated by mid-December.

7. Preparation of the Spring Session in Ljubljana, Slovenia, from 27 to 31 May 2005 – Draft Programme [197 SESP 04 E]

Tamara Gruden-Pecan (SI) reported that information on the hotels pre-booked for the session would be distributed very shortly. She encouraged bookings to be made by 25 March.

8. Preparation of the 51st Annual Session in Copenhagen, Denmark, from 11 to 15 November 2005

Gill Rawling reported that preparations for the session were going well. The Committee meetings would be held in the Danish Parliament (Folketing) and the Plenary in the Falconer Conference Centre. Information on hotels would be provided in due course next year.

9. Preparation of Future Sessions and Meetings [190 GEN 04 E] – Meetings in 2006, 2007, 2008

There were no comments.

10. Liaison between Delegations and the International Secretariat

Gill Rawling (NATO PA) asked for comments on how useful Secretaries of Delegation found the information on diplomatic representation contained in the Session handbook, and on whether this information might be provided separately.

Frans Van Melkebeke (BE) responded that this was useful and that in his view this information should remain as part of the Session handbook.

David Hobbs (NATO PA) asked secretaries to see what could be done to prevent last minute cancellation from Assembly visits and committee meetings by members of delegation for whom interpretation was being specifically provided. This involved substantial costs for the Assembly and the Treasurer was keen to avoid wasted expenditure.

He also told colleagues that the pink list had been renamed the “NATO PA Delegation Directory”, which was being sent electronically only. He introduced Dwight Griswold (NATO PA) who

described the “Extranet” which was being developed for authorized users and would be accessible via the NATO PA website.

Leo Waasbergen (NL) and **Frans Van Melkebeke** (BE) asked questions.

David Hobbs (NATO PA) responded.

11. Any other business

There was no other business.

The meeting closed at 2.14 p.m.
